

ROLE STATEMENT



1 – ROLE DETAILS

Role Title	Adult Community Options Student
Service Area	Disability Services
Team	Adult Community Options (ACO)
Location	Parkdale, Cheltenham, Edithvale or Clayton
Line Manager:	Senior Client Support Professional

2 – ABOUT US

CBCHS is a for-cause, not-for-profit organisation providing a wide range of allied health, dental, child development, disability and aged care services to more than 15,000 clients every year in and around the City of Kingston. Many of our clients are differently abled, socially isolated, financially disadvantaged or exposed to other socio-economic vulnerabilities. Our head office is in Parkdale with programs and services also offered at Chelsea, Clarinda, Mentone, Cheltenham, Clayton and Edithvale.

We are a values driven organisation with a reputation for service innovation and quality. We are a flexible and inclusive employer that values and supports workforce diversity. We strongly support equal opportunity and encourage applications from all people including Aboriginal and Torres Strait Islander communities, those with culturally and linguistically diverse backgrounds, the LGBTIQ community, and people with a disability.

Please visit our website for more information www.cbchs.org.au

3 - POSITION PURPOSE

The purpose of the student is to assist with the aims and objectives of Central Bayside Community Health Services (Adult Community Options) by supporting groups and clients with various activities and tasks.

4 – KEY TASKS

- Assist Client Support Workers/ Professionals and/ or clients with activities as per program;
- If required, and if consented to by the client, assist with personal care, such as meal assistance and personal hygiene;
- Support the rights of people with a disability, in accordance with the Charter of Human Rights;
- Support client choice and control under the supervision of Client Support Workers/ Professionals;
- Follow all ACO and CBCHS policies and procedures;
- Undertake other relevant duties, projects and initiatives, which are consistent with placement requirements.

5 – QUALIFICATIONS AND EXPERIENCE

- Currently undertaking study relevant to the Disability field;
- Empathy, flexibility and confidentiality are necessary qualities, in fulfilling the stated objectives;
- All students completing placement within ACO will need to provide an NDIS Clearance prior to commencement with CBCHS;
- Current First Aid and CPR is desirable but not necessary;
- Possession of current Victorian Driver's Licence is desirable but not necessary.

6 - Authorisation

I, _____, certify that I have read, understood, and agreed to the contents within this Role Statement.

Signed: _____ (Student) _____ (Date)

Signed: _____ (Line manager) _____ (Date)